



5102 State HWY 359, #700,
Laredo, TX 78043
(956)701-3568 * kinderclubtoo@outlook.com
www.kinderclubtoo.com

ENROLLMENT AND FEE AGREEMENT

Child 1 Name _____ Child 2 Name _____ Child 3 Name _____
 DOB: _____ DOB: _____ DOB: _____
 Home Address: _____
 Mother's Name _____ Cell Ph#: _____ Wk. Ph# _____
 Place of Employment: _____ Moms E-Mail Address: _____
 Father's Name: _____ Cell Ph #: _____ Work Ph#: _____
 Place of Employment: _____ Dad's Email Address: _____

The following is a brief summary of what I have read as the Operational Policies for the **KinderClub Learning Center TOO, LLC**.

- Hours, days, and months of operation;
- Procedures for drop-off and pick-up of children in care;
- Illness and exclusion criteria;
- Procedures for dispensing medication, or a statement that medication is not given;
- Procedures for parental notifications;
- Discipline and guidance practices;
- Meals and food service practices;
- Immunization requirements;
- Professional Health Statement
- Hearing and vision screening requirements;
- **Mandatory Fundraisers;**
- Enrollment procedures, including how and when parents will be notified of policy changes;
- **2 week withdrawal notice** required, tuition still due during 2 week notice.
- Transportation and
- Procedures on questions with center policies, visitation, parent participation, parental review of minimum standards and instructions on how to reach PRS child abuse hotline

A non-refundable registration fee of **\$30** and **\$80** building/maintenance fee, both per semester January & August, is due and payable at the beginning of each semester. For our Summer Program (June) there is a building/maintenance fee of **\$60** due upon enrollment. Late fees of \$5.00 a month will be added to any fees not paid on time. For those parents receiving **CCS services**, Copayments are due by the **1st of every month** and a supply list will be provided. Any **CCS Co-Pays** paid after the 4th day of the month are assessed a \$10 late fee. Building/Maintenance fee also applies to those receiving **CCS**. Late fee will also be applied to tuition and if child is not picked up on time.

My signature verifies I understand the enrollment terms and fees, have read the operational policies and agree to abide by the requirements.

Parent/Guardian Signature

Date

Director/Owner Signature

Date

For office use only:

Start Date: _____ Referred by: _____
 Private _____ CCS _____ Other _____
 Tuition Rate _____ CCS Copay Amt _____